



Please fax completed application to: (917) 463 4643

## Company Billing Requirements

Account Username \_\_\_\_\_

Account Password \_\_\_\_\_

To make a reservation online, please go to [pandplimo.com](http://pandplimo.com) and log in with this username and password.

## Credit Card Information (Visa, MasterCard, and AmEx accepted)

Invoices will be processed on the credit card and then e-mailed or faxed to the company for their records.

**It is necessary to include a clear and legible photocopy of the front and back of the credit card listed below with this application.**

Credit Card Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Four Digit Code Above Account Number on AmEx card: \_\_\_\_\_

Name As It Appears On Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, ZIP Code: \_\_\_\_\_

Please include a copy of the front and back of the credit card listed above.



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# Terms and Conditions

- All rates quoted for services provided by Paul&Pierre Limousine are estimates only. Final charges assessed upon service completion will be based on actual service provided.
- Gratuity will automatically be billed with the fare. Additional gratuities or cash given to the driver is at your own discretion.
- All out of pocket charges, including tolls and parking will be added to your bill.
- A “No Show” fee, applicable waiting time, and driver gratuity will be charged if a customer fails to show at the designated pick up location.
  - If a customer cannot locate the driver, Paul&Pierre Limousine must be called to avoid a “No Show” fee.
  - A minimum of two hours before the pick-up is required to avoid a cancellation charge. Late cancellation and no-shows will be charged the minimums.
  - Airports:
    - Flights are updated periodically by our office staff
    - For airport pick-ups, 30 minutes of waiting time (60 minutes for international flights) is included free of charge after posted flight arrival time. Waiting time after 30 minutes s billed at the regular \$15 for 15 minutes.
- Non-airport pick-ups are not charged for the first 15 minutes of wait time.
- Paul&Pierre Limousine reserves the right to assess a minimum fee of \$200 for any necessary cleaning and/or damage to the vehicle beyond the normal wear and tear.
- Cancellation policy:  
A minimum of two hours before the pick-up is required to avoid a cancellation charge.  
Late cancellation and no-shows will be charged the minimums.

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Name (Please Print)

Title or Position

Date

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Signature